

## AMENDMENTS TO SUB-COMMITTEE HEARING PROTOCOLS

**Committee**

The Licensing Committee

**Officer Contact**

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**Papers with report**

Amended Protocols for sub-committee hearings

### HEADLINE INFORMATION

**Purpose of report**

Following changes to the composition of Licensing Sub-Committees, the hearing protocols require amendment in order to give effect to the decision of the Council of the London Borough of Hillingdon

**Contribution to our plans and strategies**

A Safer Borough

**Financial Cost**

Nil

**Relevant Policy Overview Committee**

Not Applicable

**Ward(s) affected**

All

### RECOMMENDATION

The Licensing Committee is asked to consider this report and to:

- (a) approve the amendment of the following protocols for sub-committee hearings:
  - a. Protocol for non-urgent street trading applications
  - b. Protocol for urgent street trading applications
  - c. Licensing Sub-Committee Hearing Protocol for determining new & variation premises/club licences
  - d. Sub-Committee Hearings Protocol for determining applications for Reviews of Premises Licences or Club Premises Certificates
  - e. Hearing Protocol: Gambling Act 2005

### INFORMATION

#### Reasons for recommendation

On 12 May 2011 the Council of the London Borough of Hillingdon amended the composition of the Licensing Sub Committees such that 5 members now sit on each Sub-Committee. The proposed amendments to the protocols are necessary in order to give effect to this decision.

## **Alternative options considered / risk management**

No alternative decision is available

## **Financial Implications**

Nil

## **EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES**

### **What will be the effect of the recommendation?**

The new process will assist sub-committees in addressing all concerns before it.

## **CORPORATE IMPLICATIONS**

### **Legal**

The Legal implications have been incorporated into the body of this report. In order for the amended protocol to come into effect, the amendment must be approved by the full Licensing Committee.

## **BACKGROUND PAPERS**

- The Licensing Act 2003.
- The Licensing Act 2003 (Hearings) Regulation SI 2005 No. 44